

## **One week factory visit of Ventura Leatherware MFY BD Ltd.**

1. **Orientation & Welcoming:** First of all, I would like to give many thanks to Malik sir, Lawrance Sir & HCM team for the warm welcome session of my joining ceremony and two days orientation session with all departments which organize by HCM team.
2. **Overview:** The factory visit took place from 02/07/24 to 09/07/24. It's aimed to familiarize stakeholders with the operations and processes.
3. **Facility Tour:** I have gone through a comprehensive tour of the entire facility. Highlights included the production floor, PE, storage areas, Lab, quality control stations, packing area.
4. **Production Processes:** Detailed explanations were provided for each stage of production, from raw materials intake to finished product packaging. I have observed that production floors are neat and clean though it's little congested, but most parts of production are maintaining lean manufacturing methods and rest are hybrid method.
5. **Technology and Equipment:** I have observed some automatic machinery in action and learned about their role in enhancing efficiency and output. There is more scope of inclusion automatic machinery specially in gluing area.
6. **Quality Assurance:** Emphasis was placed on quality assurance protocols. I have seen how rigorous testing and inspection procedures ensure product reliability.
7. **Safety Measures:** The visit underscored the company's commitment to safety. I have reviewed safety protocols and observed their implementation across different departments.
8. **Environmental Practices:** Discussions included the factory's environmental initiatives, such as waste management and energy efficiency measures.
9. **Q&A Session:** Q&A session, allowing participants to seek clarification on various aspects of factory operations.
10. **New Warehouse:** The visit concluded with a new warehouse layout discussion, I have seen the layout and understood the functions of new warehouse, this area has also scope of improvement, especially FG area, we can implement AS/RS automated storage system.

Overall, the visit provided me valuable information and manufacturing processes and I am confidence in the company's operational capabilities.